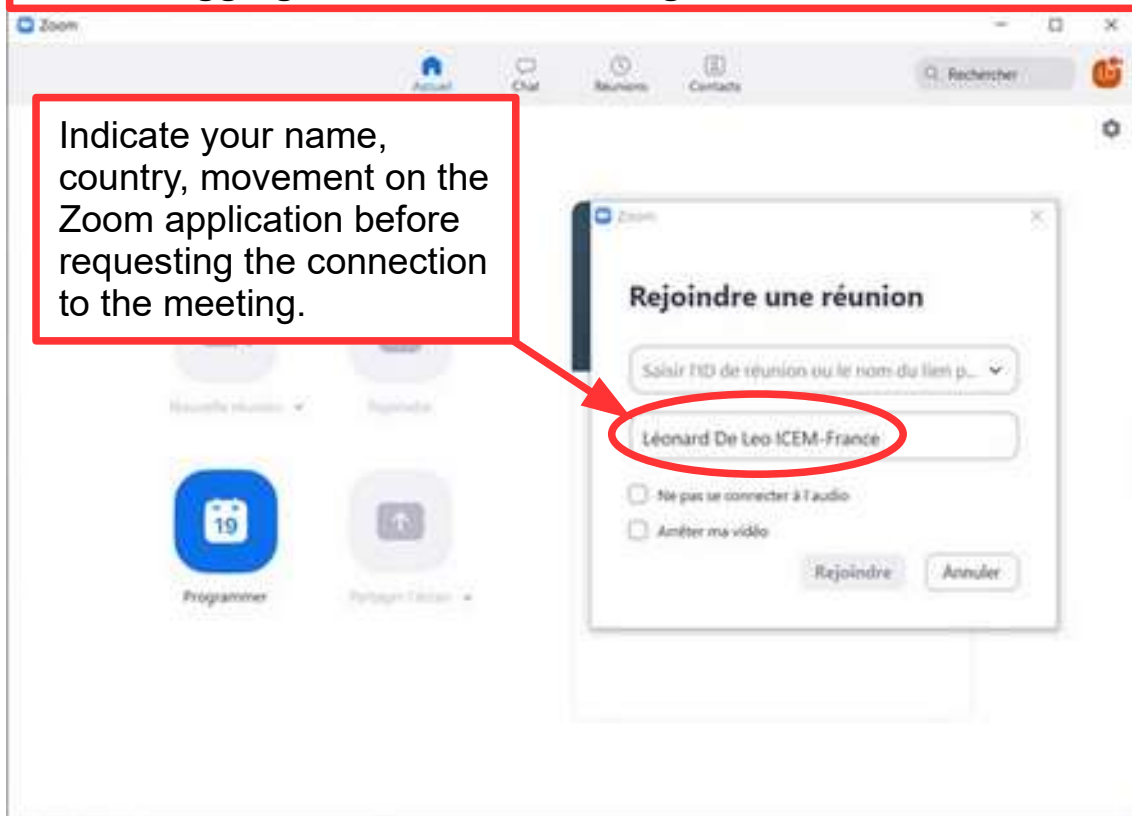


Using Zoom with a computer

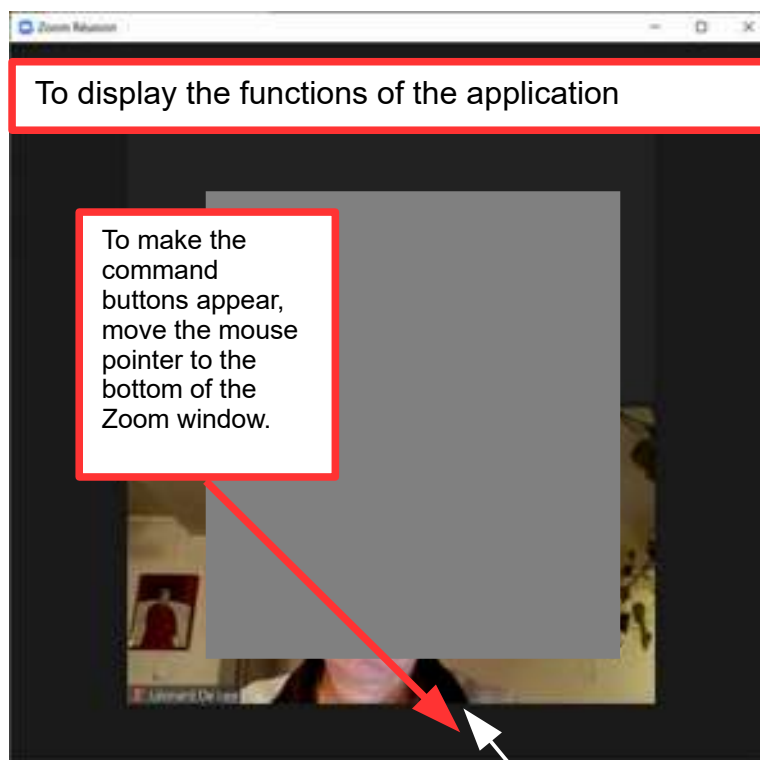
Before logging in to a Zoom meeting ...

Indicate your name, country, movement on the Zoom application before requesting the connection to the meeting.



To display the functions of the application

To make the command buttons appear, move the mouse pointer to the bottom of the Zoom window.



The functions of the Zoom platform

access the connection parameters

switch to full screen mode or mosaic presentation of participants

activate or deactivate the microphone with a click

open and close the list of participants - indicate your identity - raise your hand to ask to speak

icons clapping and thumbs up

activate or deactivate your video with one click

open and close the Chat

leave the meeting

To change your name, country, movement and use Chat

list of participants after clicking on the "participants" icon

click on "More" and then "Rename" to indicate its name and movement

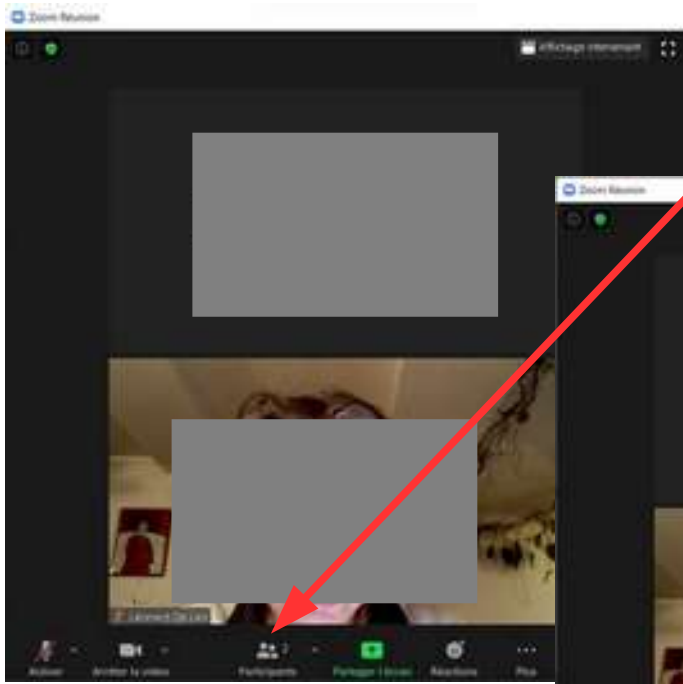
Click on "participants" and an additional white strip appears on the right-hand side of the window.

Chat reading messages

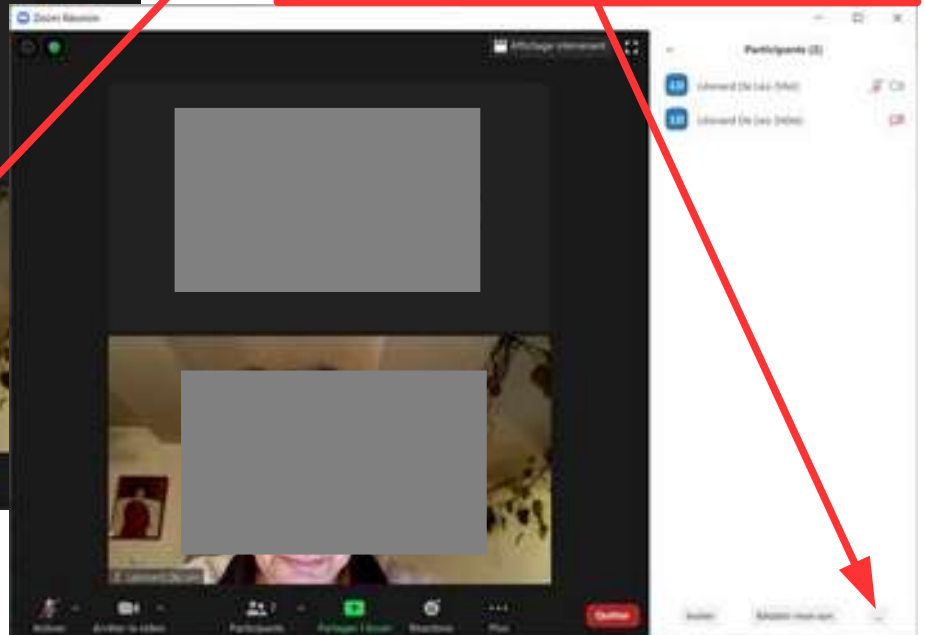
Chat : choose with whom you want to write a Chat

Chat writing messages

To ask for the floor with the blue electronic hand



Click on "participants" at the bottom of the window. A white band appears on the right side of the Zoom window. Click on the 3 dots at the bottom right or on the "raise your hand" button.



By clicking on "raise your hand", a blue hand appears on the line of our participant's name. In the same way, you can "lower your hand" afterwards.

